

Missouri Alumni Association
Business Meeting Minutes
November 7, 2015
2015 Missouri Region Fall Leadership Conference

Meeting Facilitator: Debbie Zamora, President

Attendees:

Debbie Zamora, President
Jean Stoops, Account Secretary
Keith Crisman, Representative at Large
Bree Pierfelice, Vice-President
Fran Ritchey, Secretary
Jo Fritts, Chapter advisor and MO Regional Coordinator
Steve Fritts, Chapter advisor and MO Regional Associate Coordinator
Ashley O'Neal, Member (non-voting)
Christy Gant, Chapter advisor and MAA Advisor

- I. Call to Order
 - a. Debbie Zamora called the meeting to order at 8:01 a.m.

- II. Presenting Bylaw changes to be voted on at the Spring Conference in March
 - a. The changes listed below are being presented so that they can be voted on at the spring alumni meeting. We will make a clean copy of the Bylaws with the suggested changes and give to several people—Ashley O'Neal, Gary Webb, and Becky Dunn—to see if they make sense to them.
 - i. Jean requested that each Article IV duties that contains the phrase, “shall maintain contact with...” is cleaned up
 - ii. Recommended that we delete Article XIII, Section 1B – with technology it is not necessary to wait to make a presentation of changes
 - iii. In Article XI, Section 1 we need to clarify that the purchasing agent is to be chosen “at the discretion of the MO Regional Coordinators and advisors”
 - iv. With the position being phased out, we need to remove any reference of Representative at Large and replace it with Past President, making sure to delete any change clarification notes put in the by-laws during the year of the position transition
 - v. Any duplicate statements within the bylaws should be deleted
 - vi. Article VIII, Section 1 – The phrase should now read “Advisor(s)/facilitator(s) shall be selected by the Association Executive Committee, and approved by the Missouri Regional Coordinator(s)”

- III. Update on the MAA bank account
 - a. Currently, we have approximately \$1,400 - \$1,500 in the old account.
 - i. No checkbook.
 - ii. No access to funds as of Tuesday other than Cheryl Winter.
 - iii. A new signature card with Steve and Jo Fritts, Cheryl Winter, and Jean Stoops has been given to the bank. Once that updated signature card is in their system, Jean will open a new account at Commerce with Steve and Jo Fritts, Cheryl Winter, Christy Gant, and

herself [Jean] as signers. All the money in the old account will be transferred into the new account except the money needed to keep the old account active, so that Jean can document past transactions and reconcile with past financial statements (the latest statement Jean has is June 2014). Once that is documented and reconciled, the remaining money will be transferred and the old account will be closed.

iv. The new account will have checks and debit cards ordered.

1. Currently investigating PayPal and the Square and possible discount for non-profits. Jean will put the information she finds on the Executive Trello board.

- b. Jean requested that we have a scheduled standing monthly meeting. We decided that we would have a standing meeting on the second Sunday of every month at 7 p.m.
- c. Find out the deadline for HQ to approve the NerdNation wares we will sell.

IV. Update of Spring 2016 College Fair

- a. On 11/6/15, the "Save the Date" emails were sent to those colleges we had contact info for
- b. Received a thank you email from Webster's Joan Fender for sending the "Save the Date" so early
- c. Several officers had problems with time management in getting the needed college info
- d. Next steps (Jo's suggestions):
 - i. Focus on those out-of-state institutions that came last year
 - ii. Focus on flagship universities in surrounding states and invite all MO colleges/universities.
 - iii. We had previously considered holding two college fairs per year, one at each conference – we have decided that we prefer to do only one, held in Spring
- e. Ask current alums to help in getting the contact info we need. Debbie will be able to make some calls next week and send information to Jean and CC Fran. Jean will send "Save the Dates".
Priority list: IL, KS, OK, IA.

V. Update on Manual

- a. Fran mentioned that the manual (found on Google Docs) has been started and she needs the other officers to log on and help filling in information. Ashley also volunteered to help.

VI. Logo

- a. We are going to ask a committee to serve to judge the logos—Becky Dunn, Gary Webb, Ashley O'Neal, and Christy Gant, so as to make sure there is no bias in judging. We need to make sure that if any of the logos have the artist's name on it, to blank out the names.

VII. Adjournment

- a. Debbie Zamora officially adjourned the meeting at 8:52 a.m.